Teacher Based Team Five- Step Process in Practice

	Week One	Week Two	Week Three	Week Four	Week Five
Topic One	Deconstruct Standards, Develop Clear Learning Targets, Identify pre and post assessments, commit to data gathering timeline (Step 1)	Analyze Pre-assessment Data, Determine common understandings and misunderstandings, plan instruction to meet the needs of all learners (Steps 2 & 3)	Deliver Instruction, Collect Post Assessment data (Step 4)	Analyze Post Assessment Data and plan needed intervention (Step 5)	Begin Step 1 Topic Five
Topic Two		Deconstruct Standards, Develop Clear Learning Targets, Identify pre and post assessments, commit to data gathering timeline (Step 1)	Analyze Pre-assessment Data, Determine common understandings and misunderstandings, plan instruction to meet the needs of all learners (Steps 2 & 3)	Deliver Instruction, Collect Post Assessment data (Step 4)	Analyze Post Assessment Data and plan needed intervention (Step 5)
Topic Three			Deconstruct Standards, Develop Clear Learning Targets, Identify pre and post assessments, commit to data gathering timeline (Step 1)	Analyze Pre-assessment Data, Determine common understandings and misunderstandings, plan instruction to meet the needs of all learners (Steps 2 & 3	Deliver Instruction, Collect Post Assessment data (Step 4)
Topic Four				Deconstruct Standards, Develop Clear Learning Targets, Identify pre and post assessments, commit to data gathering timeline (Step 1)	Analyze Pre-assessment Data, Determine common understandings and misunderstandings, plan instruction to meet the needs of all learners (Steps 2 & 3

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Week Four Agenda Sample:

Step 5 - Topic one - How effective was our instruction? Which students need further instruction? How will we best deliver that support?

Step 4 - Topic Two - Were we able to deliver instruction as planned? What successes and challenges were present? Do we need to make any adjustments?

Steps 2 & 3 Topic Three- What does the data tell you about the students' learning? What instructional strategies will be employed in the classroom to address individual student needs?

Step 1 Topic Four - What are the essential questions for this unit of instruction? What are our learning targets? How will we assess them to determine common understandings and misunderstandings? Who will organize this data? What is our timeline for collection and submission?

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